

Brooklyn Elementary PTO Meeting

August 21, 2017 (Three Brother's Pizza, Brooklyn)

Attendance: Erika Mundinger, Nikki Shaw, Lisette Khalil, Liz Bush, Jennifer Folmer, Heidi Fink, Mark Pepoy, Jill Crowley

Called to order by Erika Mundinger August 21, 2017 at 7:04 PM

Secretary's Report (Jill)

- Accept July 2017 minutes

Motion: Heidi Fink

Second: Mark Pepoy

Budget Review (Mark & Nikki)

- Budget Overview

Budget committee presented on budget for 2017-2018 school year.

Playground account (fundraisers/deposit accounts) will be held separately from PTO's overall budget.

Playground Update (Erika)

Currently raised \$35,891 as of 8/21/17 (48% to goal)

Committee is looking into obtaining a raffle license, exploring other fundraising opportunities

Fundraising Committee Report (Heidi)

- Bucky Books-** Looking into selling books at the at Labor Day Weekend Tractor Pull & Craft Fair in Brooklyn
 - Website is live and 7 Bucky Books have been pre-ordered
 - Fliers about Bucky Books are available at registration

Motion to prepay for 200 books (cost is \$4,000) and would earn 10 books (\$200 value) at no cost

Motion: Heidi Fink

Second: Nikki Shaw

Bucky Books available for pick up at:

- School Supply drop off on Aug 31st from 2:00-3:00

-Open House September 26 5:30-6:30

-Fall Dance

-Parent Teacher Conferences: October 24th & 26th

*October 23rd Online order deadline.

Fitchburg Farms

-Saturday, September 23rd Mum Sale from 10-4 at Fitchburg Farms

-PTO will receive 25% of mum sales

- PTO will be enlisting volunteers to help at this event

Event Sponsorships

-PTO will pursue businesses for sponsorships for the Fall Dance, Share Fair, Picnic on the Playground and Share Fair

School & Family Engagement Report

Kindergarten Assessment Night – August 23

-PTO volunteers will be handing out maps of the school & information about the PTO

-Teachers will discuss the PTO during their parent meeting

- Bucky Books will also be available.

Welcome Back Teacher Muffins – Sept 5

-PTO members will provide muffins

Family Directory / Volunteers

-Created online form for parents to enter in contact information

-Kerri Modjeski and teachers will be forwarding link on to families

BKE Open House / Back to School Night – Sept 26, 5:30-6:30

-Opportunity for PTO to have information available

Fall Fun Night- Fall Fun Night Committee will look into activities for the event.

Communications Report (Lisette)

-Lisette presented August and September communication timeline.

-Bucky Book: First email blast has already been sent out on 8/14. Second email blast will be sent out 8/30.

-Mum fundraiser: banner, visit from the Bobcat, Facebook promotion

-Fall Dance: Send home flier, date listed in the Bobcat Briefs

-Playground Campaign: Info at Kindergarten night, ad in Oregon Observer

Budget Vote (Mark & Nikki)

Accept proposed 2017-2018 Budget

Motion: Nikki Shaw

Approved: Lisette Khalil

Wish List Process Review (Erika)

- Admin / Office team feedback: process went well – like organization structure
- Changes: no technology requests, special ed requests go to Candace (Special Ed Coordinator) first
- Teacher reps- Received positive feedback from previous year so Teacher Reps will continue for 2017-2018.

Next Steps

- Next Meeting: Monday, Sept. 18 2017, 7:00 PM (Three Brother's Pizza)

Motion to Adjourn Meeting:

First: Heidi Fink

Second: Mark Pepoy

Meeting adjourned at 8:56pm.