

Brooklyn Elementary PTO Meeting

July 17, 2017 Start Time: 7:03

Attendance: Erika Munding, Mark Pepoy, Nikki Shaw, Jill Crowley, Lisette Khalil, Liz Bush, Heidi Fink, Jennifer Folmer, Kari Niemeyer

Secretary's Report (Jill)

- Accept May, 2017 Minutes

Motion: Nikki Shaw

Second: Mark Pepoy

APPROVED

Budget Review (Mark & Nikki)

- Wrapped up 2016-2017 budget
- Presented proposed budget for 2017-2018. Still making changes due to which fundraisers PTO will participate in. Will finalize numbers for August meeting.

Playground Update (Erika)

-Campaign is up and running. Letters to businesses were sent out, flyers/displays are around town.

-Currently we have raised 28k (almost 40% of goal)

2017-18 Objectives (Erika)

- This year's District and BKE Objectives: Green & Healthy, Equity, Mental Healthiness. Our PTO will work to support each of these initiatives.
- PTO Priorities for 2017-2018
 1. Fundraising – support our two major funding initiatives
 - Playground (in process, need \$47K)
 - Teacher Wish Lists (spent \$6,700 last year, budgeting \$10,000 for upcoming school year).
 2. Family Engagement Activities- create opportunities for teachers/families to interact outside of class time
 3. Events/Activities that are simple and east to administer

Schedule/Events 2017-2018 (Liz)

Family & School Events:

- **Kindergarten Meeting-** PTO has a table to welcome new families- August 23 5:30-6:30 (plans for this event will be proposed to Kindergarten teachers)
- **Back to School Muffins-** First Day of School-September 5
- **Family Directory & Volunteer Sign Up-** Teachers will ask families to go online and submit an online form with contact info. Families will be able to “opt in” to include their child’s info on the Family Directory (Fall)
- **Fall Dance-** October 13
- **Teacher Conference Dinners-** October & March
- **Operation Joy-** November
- **Share Fair/Art Show-** April 24
- **Staff Appreciation Week-** May 7-11
- **Picnic on the Playground-** May 31
- **4th Grade Graduation-** Date TBD
- **Wish Lists-** Continuous throughout the school year
- **Moveathon-** Date TBD

Fundraisers:

Bucky Books- Fall

(Fundraising Committee to meet Tuesday 7/25 at 6:30 at the Firefly to discuss Bucky Book campaign)

Square 1 Art- Fall

Fitchburg Farms (new)- September 23

Fitness Activity Event (new)

School Tool Box- Summer

Playground Campaign

Lids & Labels

Bill’s Receipts

Name Bubbles

Amazon Smile

Motion to approve the listed Events/Fundraisers: Heidi Fink

Second: Jennifer Folmer

APPROVED

Other Possible Fundraisers/Events:

- Food Carts
- Wrapping Paper
- BTWB-Group had discussion about this event that has been done in previous years but at this time the group agreed that we do not have the resources to hold this event. There was a proposal to support Dinner & a Movie and Math & Magic nights instead.

Wish List Process Review (Erika)- Tabled until August Meeting

- Admin / Office team feedback: process went well – like organization structure
- Changes: no technology requests, special ed requests go to Candace first
- Teacher reps??

Next Steps- Tabled until August Meeting

- Committees to assemble and create plan to be presented at next Board meeting (August 21)
 - Kindergarten Assessment Day – August 23 (all day); Parent Meeting 5:30 – 6:30 – social event afterwards?
 - Welcome back to school teachers?
 - Bucky Books

Next Board Meeting: August 21 7:00pm, Three Brother's Pizza (233 Douglas Dr, Brooklyn)

Meeting Adjourned at 9:07pm

Motion: Heidi Fink

Second: Mark Pepoy

APPROVED