



Brooklyn Elementary PTO Meeting

November 20, 2017, 7:00 PM, Three Brother's Pizza (233 Douglas Dr., Brooklyn)

Attendance: Erika Mundinger, Liz Bush, Mark Pepoy, Jackie Beach, Dietrie St. Martin

Called to order at 7:03 PM

Secretary's Report

- ☐ Review October, 2017 Minutes

Motion to Approve: Mark Pepoy **Second:** Dietrie St. Martin **APPROVED**

Treasurer's Report

- Budget Review – Mark has created a spreadsheet with all detailed information.

Wish Lists

- No requests this month

Playground Update

- \$45,526 raised to date; deadline 12/15 to install Spring
- OSD will match up to \$45K, which brings our total to \$90,526
- PTO has talked about contributing an additional \$10K to equipment
- With these contributions, we're reviewing plans for a complete replacement

Community Outreach

- Brooklyn Chamber Membership – Mark sent membership form and payment
- Operation Joy: Toy Collection (11/20 – 12/8)
- Brooklyn Police Dept. – tabled for next meeting

Fundraising Committee Report

- School Tool Box check in the mail - \$227.29 – has been deposited
- Square 1 Art – order deadline 11/28 – last year total sales ~\$3k; Dietrie will continue to lead each year
- Lids & Labels
 - Submitted BoxTops. Expect a check in Dec in amount of \$870.00.
 - Bill's Receipts: Shelly Odegard will be taking over the Bill's Receipts submissions; her first submission will be Nov/Dec so a check from Bill's will be coming in the near future.
 - This will be Jennifer's last year doing Lids & Lables – will need to recruit new coordinator
- Bucky Books (email from Heidi)
 - Total Books Distributed: 260
 - Total Books Sold: 246
 - Total Free Books: 14



- Estimated total profit: \$3,675
 - We have access to some of the free books we received because of our prepayment. We can continue to distribute those as necessary.
 - The fruit and veggie party will occur after Thanksgiving break, and will be coordinated with Food Service.
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- New Fundraiser (email from Heidi): Brooklyn Recreation Classes starting in January - Heidi is coordinating with Stacey Hardy of the Brooklyn Recreation Committee. More info to come in December. Will be similar to the fundraiser with The Inspired Mat.

School & Family Engagement Report

- Fall Conference Dinner – Fantastic Reviews!!
- Spring Conference Dinner – Tuesday, March 13 – Rachel Wheeler will lead – Taco Bar
- Share Fair / Art Show – Tuesday, April 24 – we will take a different approach with Share Fair this year and will be seeking sponsorships. Lisette Khalil will be the lead and we will assemble a committee to divide tasks
- Staff Appreciation Week – May 7 - 11
- Picnic on the Playground – Thursday, May 31

Communications Report

- There will be a November newsletter – need to send any content to Lisette

Other

- Erika announced that she had accepted a position as Communications Director in OSD and in this capacity, OSD will require her to resign position of President by end of 2017. Erika is still allowed to volunteer and assume a different position on PTO Board. According to bylaws, Liz Bush will become President and a new VP will be elected at the following meeting.

Next Steps

- Next Meeting: Monday, Dec. 18 2017, 7:00 PM (Three Brother's Pizza)

Motion to Adjourn: Liz Bush **Second:** Jackie Beach **APPROVED**

Meeting adjourned 8:15 PM