



## Brooklyn Elementary PTO Meeting Notes

Attendees: Lisette Khalil, Liz Bush, Jackie Beach, Jennifer Folmer, Erika Munding, Nicole Aaberg, Dietre St. Martin, Katie Smart

March 18, 2019, 7:00 PM, Headquarters Bar & Grill (101 Concord Dr., Oregon)

### Secretary's Report

- Review February 2019 Minutes – Motion to approve, 2nd (This was not addressed)

Treasurer's Report-Wasn't present

### President's Report & Discussion

Katie -School toolbox, Leah-Square One Art

Not ready for Changes in Bylaws-next month

#### 1. Committee Reports & Discussion

Wishlist Items

- **Maria K \$99 subscription for Moby Max (On hold, Will check if software is appropriate)**
- Jess Spritzer \$25 Expo dry erase markers 36 pack
- Jasmine Hammes-\$47 Spanish Chapter Books
- Paula Slattery & Jessica Huenick-\$50-\$100 target gift card to purchase sand toys, chalk for playground. (No gift card for \$75.00)
- **Dawn Donner & Michelle Kretschman-\$550 for sensory tool kits for each classroom (Hold till they come to discuss their wish)**
- Jennifer Lynch-\$127 for items to enhance reading and writing in her classroom (Diff types of pens & books)

Approve Jess, Jasmine, Paula, Jessica and Jennifer Motion to approve: 1st Jennifer F, 2nd Jackie

#### 2. School & Family Engagement

Debrief: Dinner & a book-Spent \$418.80 of \$500.00 budget  
Went really smooth. PTO set things up and had extra water.

Planning for upcoming events:

March 19 & 21 Conferences

March 19: Teacher/Staff taco bar dinner updates.

Liz went with Qdoba for the supper. Liz cooked the shredded chicken and pork.

Art show-Dietre will help at 1:30 pm with Sarah K. to set up. Could use extra help with signing in learners for their project. Will get some 4th graders

Teacher & Staff Appreciation week (May 6-10) Jackie & Dietrie will be the leads on this.  
\$500 budget

Monday-Yogurt Bar

Tuesday-Snacks (Trail mix)

Wednesday-Decorate the lounge, balloons, table runner

Thursday-Bake Potato Bar

Friday- Coffee & Donuts

Collect online donations to purchase gift cards for staff. Getting a bulk of gift cards to Firefly, Headquarters, Ofroyo maybe would get a better deal. Gift cards on a tree and staff comes down to pick one off of a tree.

Give a small bouquet for the office staff. Printable Appreciation form for students about their teacher. Provide a schedule of the weeks events. Include the long term subs.

4th Grade Graduation: June 12th (1-2 pm) \$300.00 budget. In the gym, food in cafeteria. Jackie, Erika help. Order 3 cakes and have OSD do the rice krispie bars. Green carnation for each kid. Lizette will check with her friend regarding the flowers.

3. Community Outreach

\_\_\_\_\_ 2nd Annual chamber guide booklet ad submitted

4. Communications (Lisette)

Focus on Share Fair promo and communication with parents & teachers.

5. Fundraising

\_\_\_\_\_ May 18 Brooklyn's Grill for a Cause. Brooklyn Rec will do the games. PTO will donate our games for use.

School Tool Box Preparations-Katie is taking over by shadowing Dietre. They went through the timeline. Get to families by end of May with the reports card. Pushing it out on facebook and website.

Square One Art-Leah is taking over by shadowing Dietre.

Bobcat Boosters

Amazon Smile: \$119.42 donation from 10/1-12/31

Box Tops: \$263.70 goes into wish lists.

Meeting Adjournment: 8:15 pm Motion to Adjourn: Jackie 2nd: Lisette

Next meeting: Monday, February 15, 2019 at 7:00 pm at Headquarters.